

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
SEPTEMBER 2, 2008
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
David D. Macy, Clerk
James T. Collingwood Sr.

Other Staff Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Macy moved to approve the minutes from the August 18, 2008 and August 25, 2008 meetings, seconded by Selectman Collingwood. The motion carried unanimously.

ECONOMIC DEVELOPMENT PLAN:

This discussion was tabled until the next Board meeting on September 15, 2008.

HOUSATONIC RIVER CANOE ACCESS:

Chairman Hannum noted that a recent meeting had taken place at the Bushnell Sage Library to discuss funding available to improve access sites on the Housatonic River. There are 7 potential sites in Sheffield. Dennis Regan, of the Housatonic Valley Association, was present to explain the project. Neal Chamberlain was present to show potential site locations on a map. Discussion ensued regarding public input, the potential sites, privately owned sites and the Town's commitment to maintain the sites. A meeting was scheduled for September 8, 2008 at 5 pm at the Town Hall for interested parties to discuss priority of the sites in Sheffield.

APPOINTMENTS:

Selectman Macy moved to appoint Joel Weiss to the Board of Health for a three-year term, seconded by Selectman Collingwood. The motion carried unanimously.

APPOINTMENT ANNOUNCEMENT:

Chairman Hannum announced that Louis Aragi has requested to be appointed to the Agricultural Commission. The appointment will be made at the September 15, 2008 meeting.

MMA 6th GRADE ESSAY CONTEST:

Selectman Macy moved to participate in the MMA 6th Grade Essay Contest, seconded by Selectman Collingwood. The motion carried unanimously.

SUMMER PAVING BIDS:

The following three bids were received for the summer paving:

Delsignore Blacktop Paving	\$302,365.80
The Lane Construction Co.	\$329,485.00
LB Corporation	\$342,273.00

Discussion ensued regarding the completion of the paving by September 30, 2008. The bids were higher than expected, which may not allow enough funds to do the work on East and West Roads. Selectman Macy moved to award the paving bid to Delsignore Blacktop Paving, seconded by Selectman Collingwood. The motion carried unanimously.

BREATHING AIR STATION BIDS:

One bid, in the amount of \$31,440, was received from Shipman’s Fire Equipment for the Breathing Air Station. Selectman Macy moved to award the bid for the Breathing Air Station to Shipman’s Fire Equipment, seconded by Selectman Collingwood. The motion carried unanimously.

MAIL OF NOTE:

A letter was received from the District Attorney’s office regarding a training session to be held at Berkshire Community College on September 25, 2008, 7:00 pm to 9:00pm, on the Open Meeting and Public Records Laws. All Town departments are invited to attend.

SELECTMEN’S ITEMS:

Selectman Macy would like to follow up on hosting an ethics seminar.

Chairman Hannum reminded everyone that Sheffield in Celebration would be held on September 6th from 12 pm to 6 pm and the Kiwanis Steak Roast at 6 pm, both events will be held at the Town Park.

Chairman Hannum inquired about the status of the paving repair on the Village Green. Petricca is negotiating the repairs with Delsignore Paving. The parking stripes will be added after the repairs.

TOWN ADMINISTRATOR ITEMS:

Administrator Kellogg noted that the Highway Department is in the process of installing a Town Hall sign on the Village Green. A Depot Square street sign will also be erected.

EXECUTIVE SESSION:

Selectman Macy moved to enter executive session to discuss real estate negotiations and to not return to open session. The roll call vote was as follows:

Chairman Hannum aye

Selectman Macy aye

Selectman Collingwood aye

Executive session entered at 7:50 pm.

Selectman Macy moved to adjourn the meeting, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator